BAPN Executive Meeting

Friday 28th May
10.00-13.00

Present: Mary McGraw (MMG), Maggie Fitzpatrick (MMF), Milos Ognjanovic (MO), Moin Saleem (MS), Hugh McCarthy (HMC), Moin Saleem (MS), Peter Houtman (PH), Leah Krischock (LK), Sally Feather (SF)

Apologies: David Milford, Judith van der Voort, Simon Waller, Carol Inward

1. Minutes of last Exec meeting
   These were agreed as a true record of the meeting in March 2010

2. Matters Arising (not otherwise on the agenda)
   a) Check with David Milford Birmingham agenda for December AGM (Action SF)
   b) Enquire whether Jane Tizard contacted paediatric nephrology centres to establish survey of local practice for refusing transplants (Action SF)
   c) Liaise with Jane Tizard re progress on lay representative via NKF (Action SF)
   d) Note expenses claim form now on BAPN website
   e) Note Radar document now on BAPN website

3. Workplan
   This was updated at the meeting and is to be reviewed twice a year.
   Two documents to be produced and circulated 1. completed workplan for 2009-2010 and 2. workplan for 2010-2011 (Action SF)
   BRS Workforce document update needed from Jane Tizard (Action SF)
   Up to date document needed re trainees and consultant retirement dates (Action MF)
   Need up date from David Milford re guidelines of blood pressure and biopsy for website (Action SF)
   Research section: Moin Saleem to group ongoing projects in CSG in workplan and also to decide which sections he would like to included in workplan for next year (Action MS)

4. Paediatric Nephrology Networks
   Document was reviewed (written by MMG) including membership of network committee. Input from RCPCH had helped define areas of work. First meeting planned for 17th June 2010. MS suggested the agenda needed to include research
and audit; this will be included under quality standard. Proposed representation of BAPN on committee was agreed.

5. Reports
   a) Treasurer. Report was read and accepted.
   
b) Registry and Audit committee. No report submitted but ongoing audit projects noted
   
c) Research
   KKR will fund £100,000 for next year and funds will be moderated by renal CSG targeted at multicentre trials (audit could be included). Notice of the funding has been circulated to BAPN membership and applications will be reviewed at CSG meeting 6th July 2010. Top projects will then be forwarded to KRUK for peer review.

   KKR was not clear that funding CSG would be possible to the extent requested and offered £3,000 per year. MS has liaised with MCRN who offered to reduce expenses to £7,000 per year (£2K travel and £5K administration costs). In addition there is outstanding funding form KKR which together could support CSG for 3-4 years only. Need to speak to Treasurer re rest of funding (Action MS)

   RaDar is now operating. Disease specific working groups are being formed. KRUK is to set up a vasculitis group registry within RaDar and there are ongoing discussions about renal co-morbidity NIHR funded work to input RaDar. MMG suggested cystinosis group could align with RaDar.

d) Clinical Services Committee
   This group has not yet met. (Action MO)

   Workforce planning update needed from Jane Tizard (Action SF)

e) Communication Strategy
   LK has corresponded with Neil Turner to get assistance to make BAPN website more user friendly and possibly be managed by Renal Association (MCI). BAPN website is not accessed very much. Neil Turner had informed LK that MCI is expensive and no data is available on how useful users find the Renal Association website.

f) Clinical Standards and Guidelines
   Report was read. NICE are due to look again at immunosuppression in paediatric renal transplantation. It was decided to ensure as much paediatric nephrology representation as possible. BAPN Clinical Standards and Guidelines committee will nominate two representatives (LK and Meeta Malik). BRS will be represented by SF. CSAC will also accept offer of representation. (Action MMF)

g) CSAC and trainee issues
   No new issues discussed at executive meeting (CSAC meeting to follow)

h) SPIN
   No further update

i) Secretary
   The constitution document has been presented and accepted at the BAPN AGM. The definition of membership eligibility is quite broad and allows SPIN member to be included. There is no specific definition of a SPIN member. Broad support for inclusion of adult Renal Association members into BAPN. Executive meeting decided to actively pursue inviting adult RA members to join BAPN. It was suggested members should be proposed and seconded by BAPN members in the usual way. In the next enews a notice would be included inviting BAPN members to nominate adult nephrology colleagues. (Action SF)
There is a need to circulate a ballot regarding changes in membership (Action SF)

BAPN December meeting: 3rd December Venue in Birmingham to be confirmed (Action SF)

Job plans for officers
Renal association has requested copies of job descriptions of BAPN executive. MMG has prepared one for BAPN president and will forward this (Action MMG). Other executive members were asked to provide their own job descriptions. (Action all executive members)

BAPN logo
MMG felt that BAPN require a logo. The old logo was to be found and suggestions for altering to new logo made. (Action PH)

6. Annual report
Annual report is to be produced before Renal Association Spring meeting. In March BAPN executive meeting drafts will need to be produced for this purpose.

7. World kidney day/Tx 2013
Email from Simon Waller was noted.

8. Neorecormon
Mary McGraw had received documentation Roche had submitted to the CHMP. The policy for market withdrawal referred to an extensive consultation process; there was no consultation with nephrologists or pharmacists in the UK (possibly consultation only occurred in Germany). Mary McGraw has requested to see copies of consultation with UK. A planned presentation by Roche to the CHMP had been cancelled. The company that supplied the Pen device for Roche had ceased production. Roche is planning to produce a smaller gauge needle but this does not address the issue of withdrawal of Reco-pen. Fiona Loud from Kidney Alliance and Mary McGraw are continuing to progress objection with an additional aim to prevent other companies from withdrawing licences in the future.

9. Transition/adolescent nephrology
NHS kidney care project has funded five projects in England which include Newcastle, North Midlands, London Oxford and South West.

10. External Committee Update
Members on these committees will be requested to provide regular updates submitted to EC (Action SF)

11. Meetings –2010-11
The histopathology meeting on Friday 4th June at GOSH is reported to have full attendance.
   a. Histopathology meeting GOSH Friday 4th June
   b. IPNA
   c. Renal executive RCPCH Friday 26th November
   d. BAPN AGM December 3rd December

12. AOB
   a) Trainee bursaries for IPNA/ASN. A call will be put out for applications. Action MS
   b) New template for agenda has been circulated by Mary McGraw and will take effect for next executive meeting.
   c) Royal College meeting (nephrology section). The attendance was very poor as was the number of abstracts submitted. Possibilities raised were 3 speakers and
fewer abstracts in order to attract more general paediatricians, prize for best abstract and advertising early in enews. *(Action MS)*

d) Enews will be produced in the first week of every month. The next edition will include: BAPN membership for adult nephrologists, advertisement of ST7 assessments, KKR research funding plus advertising special interest modules.

13. Date of next Executive Meeting – RCPCH 10.00 Friday 10th September