Minutes of BAPN Executive committee
Friday 29th June 10.00-13.00
Royal College of Paediatrics and Child Health

Present:
Jane Tizard (JT)
Sally Feather (SF)
Richard Coward (RC)
David Milford (DM)
Sally Hulton (SH)
Shahid Muhammed (SM)
Daljit Hothi (DH)
Judith van der Voort (JV)
Manish Sinha (MS)
Munir Ahmed (MA)

Apologies
Simon Waller
Maggie Fitzpatrick
Leah Krischock
Wesley Hayes (WH)

1. Minutes of last meeting
In section 9 Research report JT discussed Industry interaction with CSG and importance of liaison with respect to appropriate studies. In section 16 JT represents RPV.

2. Manpower document
DH was thanked for producing the manpower document. A trainee list is also available. The PA’s recorded should be NHS funded PAs and should include breakdown of SPA and DCC. The document as stands should remain confidential within the BAPN EC and should remain an annual exercise. An anonymised version predicting retirements in blocks of years could be produced for BAPN website.

**Action DH**

3. Atypical HUS commissioning
Further information is pending.

4. Links between Research secretary and chair of CSG
RC has been appointed at chair of CSG.

5. Winter meeting
The date has been set for Tuesday 20th November in Birmingham. The morning session will include business meeting (attended by executive committee) lasting 1-1.5 hours, session on National Commissioning (JT) to include update on networks in particular, Scottish perspective on running clinical networks (*Action SF to invite David Hughes*) and a talk from neonatal colleagues who have established a neonatal network (*Action MA, DM to invite neonatal colleague in Midlands region to present this*). The afternoon session will include trainee presentations (*Action RC and WH to lease with trainees*) plus two talks. Suggested titles include Practical consequences of national commissioning for HUS (*Action SF to invite Sally Johnson to speak*), RaDar update (*Action SF to invite Mark Taylor to speak*).

In addition, the booking for Winter meeting 2013 in Birmingham needs to be arranged (*Action DM to attempt to book first Friday in December 2013*).

6. Renal Association meeting and BAPN (13-15 March 2013, Bournemouth)
The BAPN has been offered a session at the Renal Association. This will be organised by SH, RC and JT (*Action SH, RC and JT*). It was decided that this session will include presentation on different paediatric and renal perspectives on treatment of the same condition (suggested nephrotic syndrome). The AGM should also take place on the same day. The importance of attendance of EC members at that meeting was emphasised. The outline programme for Renal Association was reviewed and the preference of the EC was for AGM and BAPN session to be placed on Thursday.

(*Action JT to lease with Renal Association about programme*)

7. Royal College of Paediatrics meeting (2013)
The nephrology session will be organised by SH and RC. It was suggested that this session should be aimed mainly at CPD and should include items of interest to SPIN paediatricians. The possibility of a debate was approved.
Future joint meetings with other specialist groups are to be explored and suggestions included intensive care and infectious diseases.

**Action SH and RC**

**8. ESPN 2017**
The BAPN had agreed to support Glasgow as a venue for ESPN meeting 2017. JT had emailed Heather Maxwell regarding this and had not received a response **(Action SF to contact Heather Maxwell again)**.

**9. Clinicopathology meeting 2013**
William Van’t Hoff had contacted SF regarding this meeting as it now is part of ICH Postgraduate Nephrology Week and is supported by BAPN but is not funded by BAPN and does incur a charge now for all including BAPN members.

**Action SF to feedback to William Van’t Hoff that EC agrees plans.**

**10. National Commissioning**
Commissioning of paediatric nephrology is being moved to NHS commissioning board. JT is representing paediatric nephrology and has been producing scope and service specification documents. These documents were reviewed by EC. All paediatric nephrology units have been invited to comment on documents. The scope has been accepted by commissioners. There is some support for networks from commissioners but not to the extent as in other services e.g. diabetes. The service specification is needed for a meeting mid July, and a final version is required in September. Quality issues and C-Quins need to be included. Outreach clinics are included; the importance of patient choice was mentioned at EC. The difficulty in differentiating between tertiary and secondary aspects of care was acknowledged. Hypertension should include all hypertension not just renal. Ambulatory blood pressure monitoring should be included.

**Action JT will continue to work and amend document and circulate again for comments.**

**11. New EC members**
So far, there have been no expressions of interest with respect to ordinary member and communications officer posts on EC following advertisements in enews. It was decided that after deadline date SF would contact individuals suggested by EC for the posts **(Action SF)**. JV confirmed she is happy to continue as treasurer for an additional 12 months.

**12. BAPN membership**
A call should go out for honorary BAPN member nominations in enews so that these can be discussed at EC at September EC.

In addition, the process of BAPN ordinary membership was discussed again at EC and agreement reached that it was essential for MCI to forward
application forms to secretary so applicants could be agreed by EC prior to final processing of membership application. **(Action SF and JT continue to lease with MCI)**

13. **Treasurer’s report (JV)**
£28,000 currently present in BAPN account. Expenditures had been presented at AGM. MS requested funding for excess pages of publication. It was suggested that MS approach renal registry first for funds and if not available BAPN would provide funding. DM mentioned that clinical standards committee has up to £10K in funding agreed to support development of guidelines.

14. **Clinical standards and guidelines committee (DM)**
Ongoing work in getting paediatric standards aligned with Renal Association standards. DM confirmed that he has information from Renal Association to ensure paediatric guidelines process follows the correct procedure to ensure NICE accreditation. Regarding NICE CKD update Sarah Ledermann was the RCPCH representative and Meeta Malik the BAPN representative at the scoping meeting. Paediatrics has been excluded at present although we are awaiting result of response to scope and representation continues to be made regarding this. A response has been made to RCPCH query regarding pre-pregnancy counselling in paediatric nephrology

15 **Clinical services (DH)**
DH had met John Smith from Civil Eyes and he has agreed to do some work with transplant follow up and three different centres spread across UK. It was decided that appropriate centres would include London, Bristol and Leeds.

16. Other members of EC had no further updates from reports at AGM. It was noted that a new trainee representative is needed since WH is moving to Toronto **(Action SF and RC to discuss with WH)**

17. **Another business.**
The following items were raised:
- Support for BAPN EC members was acknowledged for attending meetings and it was recognised that in the current climate some members may be increasingly under pressure from their employers regarding professional leave and accounting for this.
- Mary McGraw’s festschrift is in Bristol on 28th September
- Need clarification of date for surgical challenges meeting **(Action SF to contact Nottingham to find date)**

18. **Date of next meeting** Friday 21st September RCPCH

19. **Important dates**
- 2012 BAPN Executive meetings: Friday 30th November 2102
- ESPN: 6-8th September 2012, Poland
- BAPN Winter meeting: Tuesday 20th November 2102, Birmingham
Renal Association meeting (with British Transplant Society): 13-15th March 2013
Clinicopathology meeting: Monday 8th April 2013