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Minutes of BAPN Executive committee
Friday 30th March 2012
Royal College of Paediatrics and Child Health

Apologies
David Milford (DM)
Judith van der Voort (JV)
Simon Waller
Manish Sinha (elect Audit and Registry chair)
Sally Hulton/Richard Coward (elect Research secretary)

Present
Leah Krischock (LK)
Mary McGraw (MMG)
Jane Tizard (JT)
Daljit Hothi (DH)
Wesley Hayes (WH)
Maggie Fitzpatrick (MMF)
Peter Houtman (PH)
Munir Ahmed (MA)
Sally Feather (SF)
Moin Saleem (MS)
Carol Inward (CI)

1. New members of EC were welcomed: DH (chair of clinical services committee), MA (SPIN representative elect), JT (president elect).
It was noted that apologies had not been received from the lay member who had now missed 4 consecutive meetings and had been written to by the president at the last meeting. It was agreed that he would be asked down and that a replacement would be sought. It was suggested that the BKPA may host an advertisement in their journal Action MMG to write to SM asking him to stand down.

2. Minutes of last meeting and matters arising

LK has amended minutes to state that Meeta Malik and LK attended NICE immunosuppression guideline workshop.

a) Atypical HUS commissioning: Alexion (pharmaceutical company producing Eculizumab) has submitted their bid to the AGNSS. The bid for the service and the bid for Eculizumab have to be submitted separately although it is understood will be considered at the same time. The National Commissioning bid is due to be reviewed by Minister in June 2012. Hence in meantime individual units will still have to apply for Eculizumab either through the trial or on an exceptional basis. This can be done both to commissioners and also it is understood that Alexion is open to bids for exceptional funding direct (Action SF to contact Sally Johnson to get R and D advice to assist individual units in applications).

b) Baxter dialysis machine software discussion has ended.

c) Manpower document: Two documents still need to be produced: a) Outline anonymous document for BAPN website d) detailed manpower document of trainees and consultants to be updated and held by chair of CSAC (trainees) and clinical services chair (consultants). (Action DH and MMF)

d) Annual report: In progress, still some sections outstanding, all members of EC to forward sections to LK (Action all EC)

3. Workplan: The EC workplan was reviewed and updated.

4. Items requiring discussion/decision

a) MCI membership list: MCI list of BAPN members was reviewed. Following the recent EC elections, it became apparent that some members did not receive an invitation to vote. A number of different reasons were identified for this: members not informing MCI of updated email addresses, some lapses of BAPN membership. From the MCI list of members it is possible to identify those consultants who are not recorded as being members. These individuals will be contacted by BAPN secretary to check if they are aware their membership has lapsed and to invite them to join/rejoin BAPN. (Action SF).

b) Links between Research secretary and Chair of CSG: If Chair of CSG and BAPN Research secretary are not the same individual, the CSG chair is an ex-officio member of BAPN EC. William VanT-Hoff had contacted SF to suggest that ideally the recently appointed BAPN research secretary should also be chair of CSG and he is planning to pursue this with MCRN. The BAPN EC approved this suggestion and hoped it would be successful.
5. Treasurer’s report (JV)

This was reviewed. A financial summary from MCI was outstanding and MMG contacted MCI to obtain this.

6. Secretary’s report (SF)

a) Dr Sarah Lederman has nominated herself to attend NICE CKD scoping workshop.

b) Upcoming elections: Communications officer and Ordinary member positions on EC are due to be replaced later in 2012 (Action SF to announce and organise elections)

c) Winter meeting: To be discussed in detail at next EC meeting including speakers. (Action SF to ask DM if it would be possible to book this again in Birmingham: suggested date 7th December).

7. Registry and Audit committee report (CI)

Manish Sinha is due to take over as Chair of this committee. CI was thanked by MMG for her hard work during her post.

BKPA is planning to establish a fellowship at the Renal Registry and CI is in the process of proposing a ‘young adults’ fellowship for a paediatric trainee. The proposal is being drafted currently

8. Clinical standards and guidelines committee report (DM)

This was reviewed.

The growth monitoring project is on the BAPN website.

9. Research report (MS)

Sally Hulton and Richard Coward have been elected as next BAPN research secretary.

MS was thanked for hard work during his tenure.

The tenure of Clinical CSG chair is also due to finish this year (note earlier discussion in minutes)

In addition, many members of CSG are due to come to end of their terms of office and currently there are discussions as to how best to extend these terms of office so that each BAPN centre is represented at CSG. This process will be widely advertised.

JT discussed industry interaction with CSG and importance of liason with respect to appropriate studies. (Action JT and MS)
Three BAPN trainee bursaries will be advertised as usual this year to support trainees attending meetings and presenting abstracts. (Action MS)

10. Clinical services committee (DH)

DH was welcomed as new chair of clinical services committee

a) Proposal for clinical networks in modernised NHS: MMG informed EC that Dept of Health is working only on very large adult networks eg stroke and there is no current proposal to include smaller networks eg paediatric nephrology. The RCPCH is however continuing to lobby hard on behalf of children’s specialist services networks and it is important that the BAPN maintains the links with the RCPCH to promote this

b) National commissioning: JT attended meeting regarding National commissioning of specialist paediatric services. The process is complex and work is ongoing. It was noted that it is important to avoid end stage renal failure group being separately commissioned and to ensure work with secondary paediatrics appropriately included. A document was circulated prior to meeting and JT will forward amended document to SF for rest of EC (Action JT, SF).

c) Civil Eyes: DH has linked with this group. A proposal had been made to suggest a steering group on transplantation.

d) EWG or HRGs Renal and Renal Dialysis. DH will attend these regular meetings. It was noted that there are considerable difficulties in patients receiving dialysis at centres other than their local centre.

11. Communications officer report

LK is moving to Sydney in May 2012 and will remain in CO post until September 2012. LK will aim to attend EC meetings by teleconference. LK will ask EF for advice regarding handing over role on website.

BKPA project: The patient information leaflet project is progressing very well. The aim is to provide 50 leaflets. The aim is to link to other websites including MCRN and BAPN.

12. CSAC report (MMF)

CSAC report was reviewed. Curriculum development is finished but is waiting for GMC review of curriculum. Newer trainees are already using curriculum and feedback is positive. One trainee has been appointed to National Grid. START (equivalent of ST7 assessment) is due to start in November 2012.

13. Trainees report (WH)

Currently there are 14 trainees. A recent successful training event occurred at GOSH. Formal assessment of trainees by MF and MS was appreciated by trainees.
14. External committee update

SF has received minutes of RIXG. BRS: MMG is meeting with BRS trustees and will discuss inclusion of paediatric multidisciplinary professionals at BRS council meetings.

15. Any other business:

Thanks to all BAPN EC committee members PH, MS, MMG, CI for all their hard work.

Renal Association have offered invitation to Transplant 13 meeting to MMG who is unable to attend. SF to check if she is available to attend.

Message to appear in enews regarding returning renal biopsy audit forms promptly (Action SF)

16. Meetings

- 2012 BAPN executive meetings: Friday 21st September, Friday 30th November 2012
- British Renal Society meeting 1-3 May 2012 (Manchester)
- BAPN AGM Tuesday 12th June at Renal Association meeting (Gateshead)
- Renal Association meeting 11-14 June 2012 (Gateshead)
- RCPCH conference 22-24 May 2012 (Glasgow)

17. Date of next meeting: Friday 29th June 10.00-13.00 RCPCH, London